

Terms and Conditions

- Publisher reserves the right to edit or reject copy.
- The advertiser agrees to indemnify the publisher and hold harmless from any demands, claims or suits arising out of the publication of any advertising accepted and from any and all loss, costs, damage or expense, including attorneys, fee, sustained by the publisher in connection with any such demand, claim or suit.
- No conditions, printed or otherwise, appearing on space order billing copy instructions which conflict with the publisher's policies will be binding on the publisher.
- The publisher will not be liable for any consequential loss or damage occasioned by the failure of any advertisement to appear from any cause whatsoever, nor does it accept liability for error in any advertisement published, nor for its failure to appear on any specified date.
- Conditions applying to an order should be incorporated in the order.
- Printed conditions on orders will not be accepted as binding.
- Copy matter must conform to publisher's published requirements; any additional work involved will be charged back to the client.
- The publisher reserves the right to suspend insertions.
- All materials mechanical or digital will be destroyed after one year unless otherwise requested in writing.
- Agency Commission 10%.
- Please include an order or reference number when booking your advertisement.
- Charges are invoiced monthly and are payable (without set-off or other deduction) within 30 days of the advertising invoice. A surcharge may be incurred by the Client of 2.5% for each period of 7 days of delayed payment.
- Late payment charge can be 8% plus Bank of England Base Rate for UK customers and 7% plus EC Base Rate for EU customers.
- Non UK Prices are approximate and based on the Exchange Rate at the time of printing and are subject to change.
- Cancellations must be received and confirmed one month preceding the publication date of the issue booked.
- VAT is charged where applicable at 17.5%.
- All work undertaken is owned by the publisher until payment is received in full.
- Notification of unsatisfactory work to be received by the publisher within 1 month of publication for refund to apply.

I the undersigned have read and agree to the above terms and conditions:

Name:	
Job Title:	
Company Name:	
Signature and Date:	